



TAI TOKERAU MĀORI BUSINESS AWARDS 2021

APPLICATION FORM

BEST NOT FOR PROFIT MĀORI ENTERPRISE

This category is available for any business which operates within the Not for Profit Sector and its definition of NPO (sporting organisation, Church, Registered charity or entity).

As a Not for Profit the successful entrant will need to demonstrate not only excellence in business but also accept responsibility for community service and the social impact.

To be best in this category the judges will require the entrant to demonstrate that the stakeholders, Board and team accept and embrace knowledge of community service and display excellent management application within the constraints of the sector.

REGISTRATION

To be eligible for application to the awards:

- Your business must be a Māori owned or controlled entity.
- You will need to state on the application form the geographic area in which your business mainly trades. Preference will be given to those businesses that can whakapapa or have established links to the Tai Tokerau rohe and are trading within the Northland Regional Council boundary.

You are eligible to enter all, or any, of the categories in these awards which you believe are relevant to your business.

For the purpose of definition, 'Māori owned or controlled' is determined by the ownership model and the Directors/Trustees who dominate the Board.

CLOSING DATE

This entry form along with supporting documents are to be delivered by **5pm on Friday 19 February 2021** to info@tehiringa.org or by post or hand delivery to the Te Hiringa Office, 57 Clyde Street, PO Box 627, WHANGĀREI 0140, Attention: Steve Bennett

SECTION 1: CONTACT DETAILS

ENTRANT DETAILS

Entrants whose business has multiple owners must have the consent of the legal representative of the owners, or of all owners in the case of partnerships and companies, to enter these awards.

Full name: _____
(Person the organiser will correspond with including provision of judges' comments)

Position held: _____

Business name/ entity: _____

Entity type: _____
(Registered Company, Trust, Partnership)

Physical address: _____

Postal address: _____
(Where correspondence should be sent to)

Contact phone number: _____

Email address: _____

SECTION 2: BUSINESS INFORMATION

Being in business is hard-work and has its challenges and its rewards.

APPLICATION DOCUMENTS AND INFORMATION

Tell us what makes your business Outstanding? In helping us understand your business, please provide the supporting documentation requested below and answer the following questions.

1. Ownership/ Background

- a) Legal documentation – Company Registration certificate, Rules of Incorporation or Deed of Trust (if applicable).
- b) List of owners/ members/ trustees with contact details and skills contributed to the business.

- c) Describe what it is you do and your unique place in the market.
- d) Where is your business/ organisation located? Where does your business mainly trade or provide services?
- e) Who is your customer / target market? How do you generate income?

2. Evidence of Business Planning

- a) Planning documentation (where available):
 - Overview of Governance structure and
 - Business plan.
- b) What strategies do you have in place to grow your business performance?
- c) Does your business have the capability or capacity to manage growth? Or do you have plans for growth (for example employment, upskilling, investment)?

3. Results

- a) Annual accounts – Enclose your annual accounts for the past two years or since trading. Accounts will be returned after the winners have been selected.
- b) Accountant contact details – Name, Address, Phone.
- c) How is the business running in accordance to your business plan?
- d) List any awards or significant achievements to date.

4. Challenges/ Barriers

- a) What are the challenges facing your organisation (if any)?
- b) What are your strategies / plans to overcome these challenges?

SUBMISSION DETAILS

Please check that you have:

- Filled out the entrant details on the application form (section 1);
- Enclosed legal documentation (section 2, 1a);
- Provided owners/ members/ trustee details (section 2, 1b);
- Enclosed your planning documentation (section 2, 2a, 2b);
- Enclosed copies of your accounts since trading and accountant details (section 2, 3a);

Remember the application must be **submitted no later than 5pm on Friday 19 February 2021.**

If you have any questions or need support with your application, please do not hesitate to contact info@tehiringa.org.